

Internal Quality Assurance Cell (IQAC)

Minutes of Meeting for the academic year 19-20 held on 31.10.2019 in the Board Room at 12.00 p.m.

The following members were present:

S.No	Category	Name	Designation
1.	Management	Dr.PSK.R.Periaswamy	Chairman
2.	Chairperson	Dr.R.Asokan	Principal
3.	Coordinator/Director of the IQAC	Dr.J.Yogapriya	Dean (R&D)
4.	Administrative Officers	Dr.P.Arul	Professor & COE
		Dr.R.Venkatesh	Professor & Head Mechanical
5.	Teachers	Dr.A.Nithya	Associate Professor/Mechanical
		Dr.S.Kavipriya	Associate Professor & Head /Civil
		Dr.C.Saravanabhavan	Associate Professor & Head /CSE
		Dr.M.Dharmalingam	Professor & Head /ECE
		Dr.R.Shankar	Associate Professor & Head /EEE
		Mr.N.Premkumar	Associate Professor & Head /IT
		Mr.K. Balasubramanian	Associate Professor & Head /S&H
		Dr.S.Gobinath	Coordinator /S&H
		Mr.T.Raju	Librarian
6.	Nominees from Local Society, Students and Alumni	V.Nivetha	Student-IV Year ECE-B
		B.Vikgneshvar	Student-IV Year CSE
		Mr.G.Karthikeyan	Asst.Engineer,NTC Logistics Pvt.Ltd,Chennai. (Alumnus from Mechanical Engg. department)
7.	Nominees From Employers /Industrialists/Stakeholders	Mr.M.William (Employer)	HR Manager, Wonjin Auto Parts India Pvt.Ltd., Chennai.
		Mr.N.Sathish Kumar (Industrialists)	Managing Director, KKP Group of Companies, Namakkal
		Mr. V Balasubramanian (Parent)	Insurance Advisor, Star Health and Birla Sunlife Insurance Co. Ltd.

The Minutes of the meeting are as follows:

The meeting commenced with the opening remark of the principal about the importance of Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all the members for the eighth Internal Quality Assurance Cell meeting.
2. All the IQAC members introduced themselves to others.
3. The minutes of the last meeting were reviewed.
4. Academic classes and its related activities to be followed as per academic schedule.
5. The committee has discussed the following activities conducted by each department.
 - Autonomous related details such as BOS Members and Question Paper setting faculty members to be finalized.
 - Organized Seventh National Level Technical Symposium (TEKCLUSTER) on 09.08.2019
 - Discussed an industrial visit of faculty members based on the real time application of even semester subjects in the month of November 2019.
 - NAAC AQAR work to be completed on or before November 2019.
 - NBA SAR preparation work to be followed for IT and Mechanical.
 - Placement activities to be conducted as per the schedule.
 - NPTEL registration of Faculty and student completed as per the schedule.
 - IIT Spoken Tutorial exams completed based on the planned schedule.
 - Mini Project demo conducted from 11.09.2019 to 14.09.2019.
 - Strategic plan & website update to be followed as per the schedule.
 - CSIR Sponsored workshop titled "Finite Element Analysis for Structured Engineering" organized by the Department of Mathematics on 26.07.2019.
 - CSIR Sponsored workshop titled "Innovations in Number Theory for Cryptographic Applications" organized by the Department of Mathematics 24.08.2019.
6. The outcome of these audits will be discussed in next IQAC meeting for necessary corrective actions and remedial steps.
7. IQAC coordinator proposed the vote of thanks and the meeting came to an end.


IQAC Coordinator


Chairperson