KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

Namakkal - Trichy Main Road, Tholurpatti Post,

Thottiam Taluk,Trichy, Tamilnadu-621 215.

Internal Quality Assurance Cell (IQAC) (ONLINE MODE)

Minutes of Meeting for the academic year 19-20 held on 30.03.2020 in online at 10.30 a.m.

The following members were present:

S.No	Category	Name	Designation
1.	Management	Dr.PSK.R.Periaswamy	Chairman
2.	Chairperson	Dr.R.Asokan	Principal
3.	Coordinator/Director of the IQAC	Dr.J.Yogapriya	Dean (R&D)
4.	Administrative Officers	Dr.P.Arul	Professor & COE
		Dr.R.Venkatesh	Professor & Head Mechanical
5.	Teachers	Dr.A.Nithya	Associate Professor/Mechanical
		Dr.S.Kavipriya	Associate Professor & Head /Civil
		Dr.C.Saravanabhavan	Associate Professor & Head /CSE
		Dr.M.Dharmalingam	Professor & Head /ECE
		Dr.R.Shankar	Associate Professor & Head /EEE
		Mr.N.Premkumar	Associate Professor & Head /IT
		Dr.K. Balasubramanian	Associate Professor & Head /S&H
		Dr.S.Gobinath	Coordinator /S&H
		Dr.K.Natarajan	Librarian
6.	Nominees from Local Society, Students and Alumni	V.Nivetha	Student-IV Year ECE-B
		B.Vikgneshvar	Student-IV Year CSE
		Mr.G.Karthikeyan	Asst.Engineer,NTC Logistics Pvt.Ltd,Chennai. (Alumnus from Mechanical Engg. department)
7.	Nominees From Employers /Industrialists/Stakeholders	Mr.M.William (Employer)	HR Manager,Wonjin Auto Parts India Pvt.Ltd., Chennai.
		Mr.N.Sathish Kumar (Industrialists)	Managing Director, KKP Group of Companies, Namakkal
		Mr. V Balasubramanian (Parent)	Insurance Advisor, Star Health and Birla Sunlife Insurance Co. Ltd.

The Minutes of the meeting are as follows:

The meeting commenced with the opening remark of the principal about the importance of Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all the members for the eleventh Internal Quality Assurance Cell meeting.
2. All the IQAC members introduced themselves to others.
3. The minutes of the last meeting were reviewed.
4. Academic classes and its related activities to be followed as per academic schedule.
5. The committee had discussed the following activities:

- To send proposal to AICTE, New Delhi and Anna University Chennai to start a new course of B.E Biomedical Engineering with the intake of 60, to decrease the intake of Mechanical from 210 to 180, EEE from 90 to 60 and civil from 90 to 60 existing courses from the academic year 2020-2021
- Faculty members with less than five years of experience were informed to register National Initiative for Technical Teachers Training (NITTT) by AICTE.
- NAAC AQAR work to be followed by all the departments.
- Autonomous related works such as question paper setting and question paper scrutiny to be followed.
- NBA work to be followed for Mechanical department.
- Graduation day was conducted on 07.03.2020 for 2019 passed out students.
- Parent teachers meeting have been conducted for III year students on 15.2.2019 and for second year students on 14.02.2019.
- Annual day function had been conducted on 15.02.2020.
- CSIR sponsored workshop on "Emerging Trends in Welding Technology" has been organized by the department of Mechanical Engineering from 24.01.2020 to 25.01.2020.
- Fifth national conference on "Electrical Power and Energy Systems (EPES-2020)" has been organized by the department of Electrical and Electronics Engineering on 07.03.2020.
- Sixth national conference on "Emerging Trends in Communication and Networking (ETCAN'20)" has been organized by the department of Electronics and Communication Engineering on 13.03.2020.
- Sixth national conference on "Innovations in Computing and Communication Technologies (NCICCT'2020)" has been organized by the department of Computer Science and Engineering and Information Technology on 21.03.2020 through Skype.
- The second International Conference on Innovations in Thermal, Manufacturing, Structural & Environmental Engineering to conducted on May 23rd, 2020 through Zoom App.

- Placement activities to be conducted as per the schedule.
- Strategic plan & website updation to be followed.
- All department activities are analyzed and to be followed for next quarter as per strategic plan.
- Due to COVID-19, all the departments have to conduct online FDPs, Workshops, Webinars, Value added courses to our faculty, students and also for outside colleges.
- All the department Faculty members and students have to attend various online courses such as FDPs, Workshops, and Webinars in reputed Colleges.

6. The outcome of these audits will be discussed in next IQAC meeting for necessary corrective actions and remedial steps.
7. IQAC coordinator proposed the vote of thanks and the meeting came to an end.

30/3/2020

IQAC Coordinator

30/3

Chairperson