

KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

Namakkal - Trichy Main Road, Tholurpatti Post,

Thottiam Taluk, Trichy, Tamilnadu-621 215.

Internal Quality Assurance Cell (IQAC)



Minutes of Meeting for the academic year 17-18 held on 08.07.2017 in the Board Room at 2.30 p.m.

The following members were present:

S.No	Category	Name	Designation
1.	Management	Dr.PSK.R.Periaswamy	Chairman
2.	Chairperson	Dr.R.Asokan	Principal
3.	Coordinator/Director of the IQAC	Dr.J.Yogapriya	Dean (R&D)
4.	Administrative Officers	Dr.M.Karthikeyan	Professor & Head EEE
		Dr.R.Venkatesh	Professor & Head Mechanical
5.	Teachers	Mr. K. Madeshwaran	Associate Professor & Head /Civil
		Dr.C.Saravanabhavan	Associate Professor & Head /CSE
		Prof.M.Dharmalingam	Associate Professor & Head /ECE
		Prof.K.Sekar	Associate Professor & Head /IT
		Mr. K. Balasubramanian	Associate Professor & Head /S&H
		Ms. T.Vembu	Coordinator /S&H
		Dr.A.Nithya	Associate Professor/Mech
		Mr.T.Raju	Librarian
6.	Nominees from Local Society, Students and Alumni	K.Gayathri	Student-IV Year ECE-A
		D.Sam Asaph	Student-IV Year CSE
		Mr.G.Karthikeyan	Asst.Engineer,NTC Logistics Pvt.Ltd,Chennai. (Mech Alumni)
7.	Nominees From Employers /Industrialists/Stakeholders	Mr.M.William (Employer)	HR Manager, Wonjin Auto Parts India Pvt.Ltd., Chennai.
		Mr.N.Sathish Kumar (Industrialists)	Managing Director, KKP Group of Companies, Namakkal
		Mrs.G.Bharathi (Parent)	Teacher, Bharathi Higher Secondary School, Namakkal.

Agenda:

- To improve the academic results and the graduation rate.
- To motivate the students to take part in co-curricular activities and extra-curricular activities.
- To motivate the faculty members to do research.
- To discuss about the response from alumni in Graduation day.
- To discuss about the impact of parents teachers meet that was conducted for all disciplines.
- To discuss about the activities of IEEE student branch
- To discuss about applying proposal for Newgen IEDC 2018.
- To discuss about the MoU signed with National Research Centre for Banana, Trichy.
- Any other matter

The Minutes of the meeting are as follows:

The meeting commenced with the opening remark of the principal about the importance of Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all the members for the first Internal Quality Assurance Cell meeting.
2. All the IQAC members introduced themselves to others.
3. IQAC coordinator made a detailed Discussion of IQAC and the prescribed format of Annual Quality assurance Report (AQAR).
4. Appreciated the faculty members who put effort to receive funding proposals.

S. No.	Name of the funding Agency	Title	Total Amount
I	CSIR	Recycling of Agro Industrial Wastes Through Cleaner Technology	Rs.30,000
II	CSIR	Internet of Things (IoT)-An Assistive Technology for Disabled persons	Rs.45,000
III	CSIR	Impact of E-Waste Pollution to Human Health	Rs.30,000
IV	SERB	Bioenergy routes and conversion Technologies and its impact on Environment	Rs.75,000
TOTAL			Rs.180,000

5. Result analysis meeting for April/May 2017 Examinations was conducted to discuss about the merits and demerits of the result.
6. The Parents Teacher Meet was conducted for all disciplines and the Toppers were awarded by the management.
7. To conduct administrative and academic audit during every year to ensure the quality functioning of the institution.
8. All the members were requested to accelerate the research, consultancy and publication activities of their respective department.
9. All the departments conducted the club activities and the Professional body activities to develop the student's individual personality.
10. All the departments Association Inauguration has been conducted for the current academic year.
11. All the members and respective in charges were requested to provide the relevant data in a complete form as per the format.
12. Our college has been shortlisted for AICTE National Startup Summit.
13. 6th Graduation Day was completed on 08.07.17 successfully.
14. IEEE organization has approved to start student branch in our college on 17.10.17 and the branch code is STB03237.
15. MoU was signed with National Research Centre for Banana, Trichy.
16. Planned to visit various colleges having Research Centre to acquire knowledge in order to improve research activities.
17. Decided to apply proposal for Newgen IEDC 2018.
18. Discussed about to accelerate the employability skills by conducting valued added courses, implant training and internship to meet the industry needs.
19. Discussed about motivating the students to take part in social activities through NSS.
20. The outcome of these audits will be discussed in next IQAC meeting for necessary corrective actions and remedial steps.
21. IQAC coordinator proposed the vote of thanks and the meeting came to end. ✓


IQAC Coordinator


Chairperson