

Minutes of Meeting for the academic year 18-19 held on 30.03.2019 in the Board Room at 11.00 a.m.

The following members were present:

S.No	Category	Name	Designation
1.	Management	Dr.PSK.R.Periaswamy	Chairman
2.	Chairperson	Dr.R.Asokan	Principal
3.	Coordinator/Director of the IQAC	Dr.J.Yogapriya	Dean (R&D)
4.	Administrative Officers	Dr.P.Arul	Professor & Head EEE
		Dr.R.Venkatesh	Professor & Head Mechanical
		Dr.A.Nithya	Associate Professor/Mechanical
5.	Teachers	Mr. K. Madheswaran	Associate Professor & Head /Civil
		Dr.C.Saravanabhavan	Associate Professor & Head /CSE
		Prof.M.Dharmalingam	Associate Professor & Head /ECE
		Prof.N.Premkumar	Associate Professor & Head /IT
		Mr. K. Balasubramanian	Associate Professor & Head /S&H
		Ms.T.Vembu	Coordinator /S&H
		Mr.T.Raju	Librarian
6.	Nominees from Local Society, Students and Alumni	V.Nivetha	Student-III Year ECE-B
		B.Vikgneshvar	Student-III Year CSE
		Mr.G.Karthikeyan	Asst.Engineer,NTC Logistics Pvt.Ltd,Chennai. (Alumnus from Mechanical Engg. department)
7.	Nominees From Employers /Industrialists/Stakeholders	Mr.M.William (Employer)	HR Manager, Wonjin Auto Parts India Pvt.Ltd., Chennai.
		Mr.N.Sathish Kumar (Industrialists)	Managing Director, KKP Group of Companies, Namakkal
		Mr. V Balasubramanian (Parent)	Insurance Advisor, Star Health and Birla Sunlife Insurance Co. Ltd.

The Minutes of the meeting are as follows:

The meeting commenced with the opening remark of the principal about the importance of Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all the members for the seventh Internal Quality Assurance Cell meeting.
2. All the IQAC members introduced themselves to others.
3. The minutes of the last meeting were reviewed.
4. The minutes of the last meeting were reviewed.
5. The feedback about NBA expert team visit has been discussed for the department of CSE, ECE and EEE
6. The committee has discussed the following activities conducted by each department.
 - Second International Conference on Innovations in Electrical, Information & Communication Engineering (ICIEICE'19) has been organized by the Department of CSE, IT, ECE & EEE on 23.03.2019.
 - Third national conference on Innovative Practices in Civil Engineering (NCIPCE) has been organized by the department of Civil Engineering on 15.03.2019.
 - Sixth national conference on Challenges and Opportunities for Mechanical Engineers (COME – 2019) has been organized by the department of Mechanical Engineering on 16.03.2019.
 - Alumni meet was organized on 26.01.2019
 - Graduation day was conducted on 27.03.2019 for 2018 passed out students.
 - Organized CSIR sponsored workshop titled Recycling of E-Waste into Nanoparticles for construction by department of civil engineering on 15.02.2019.
 - Parent teachers meeting have conducted on 29.1.2019 for III year students and 01.02.2019 for II year students.
 - Annual day have conducted on 09.02.2019.
 - Final mini project review has been conducted for all the department of II and III year students.
 - Placement day, farewell day and parents teachers meeting were conducted on 23.03.2019 for final year students.
7. Strategic plan to be followed as per the schedule.
8. Placement activities to be conducted as per the schedule.
9. The outcome of these audits will be discussed in next IQAC meeting for necessary corrective actions and remedial steps.
10. IQAC coordinator proposed the vote of thanks and the meeting came to an end.


IQAC Coordinator


Chairperson