

KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY



**Namakkal - Trichy Main Road, Tholurpatti Post,
Thottiam Taluk, Trichy, Tamilnadu-621 215.**



Internal Quality Assurance Cell (IQAC)

Minutes of Meeting for the academic year 18-19 held on 29.06.2019 in the Board Room at 10.30 a.m.

The following members were present:

S.No	Category	Name	Designation
1.	Management	Dr.PSK.R.Periaswamy	Chairman
2.	Chairperson	Dr.R.Asokan	Principal
3.	Coordinator/Director of the IQAC.	Dr.J.Yogapriya	Dean (R&D)
4.	Administrative Officers	Dr.P.Arul	Professor & COE
		Dr.R.Venkatesh	Professor & Head Mechanical
5.	Teachers	Dr.A.Nithya	Associate Professor/Mechanical
		Dr.S.Kavipriya	Associate Professor & Head /Civil
		Dr.C.Saravanabhavan	Associate Professor & Head /CSE
		Mr.M.Dharmalingam	Professor & Head /ECE
		Mr.R.Shankar	Associate Professor & Head /EEE
		Mr.N.Premkumar	Associate Professor & Head /IT
		Mr.K. Balasubramanian	Associate Professor & Head /S&H
		Dr.S.Gobinath	Coordinator /S&H
6.	Nominees from Local Society, Students and Alumni	Mr.T.Raju	Librarian
		V.Nivetha	Student-IV Year ECE-B
		B. Vikgneshvar	Student-IV Year CSE
7.	Nominees From Employers /Industrialists/Stakeholders	Mr.G.Karthikeyan	Asst.Engineer,NTC Logistics Pvt.Ltd,Chennai. (Alumnus from Mechanical Engg. department)
		Mr.M. William (Employer)	HR Manager, Wonjin Auto Parts India Pvt.Ltd., Chennai.
		Mr.N.Sathish Kumar (Industrialists)	Managing Director, KKP Group of Companies, Namakkal
		Mr. V Balasubramanian (Parent)	Insurance Advisor, Star Health and Birla Sunlife Insurance Co. Ltd.

The Minutes of the meeting are as follows:

The meeting commenced with the opening remark of the principal about the importance of Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all the members for the eighth Internal Quality Assurance Cell meeting.
2. All the IQAC members introduced themselves to others.
3. The minutes of the last meeting were reviewed.
4. Academic classes and its related activities to be followed as per academic schedule.
5. The committee has discussed the following activities conducted by each department.
 - Value added courses were conducted for all department students in various topics in the month of May 2019.
 - Summer computer training course was conducted from 22.04.2019 to 26.04.2019.
 - Faculty recruitment was conducted from 29.04.2019 to 04.05.2019.
 - Discussed the industrial visit of faculty members based on the real time application of odd semester subjects in the month of May 2019.
 - NAAC AQAR work to be completed on or before September 2019..
 - NBA SAR preparation work to be followed for IT and Mechanical.
 - ISO external audit held on 20.06.2019 and 21.06.2019.
 - Autonomous work to be followed for framing curriculum and syllabus.
 - Strategic plan & website update to be followed as per the schedule.
 - Placement activities to be conducted as per the schedule.
 - Planned to organize seventh National Level Technical Symposium (TEKCLUSTER) on 09.08.2019.
 - CSIR Sponsored workshop titled "Recent Trends and Advancement of Nanomedicine Applications in Women's Health and Safety" to be organized by Department of Mechanical Engineering & Women Development Cell conducted from 18.06.2019 to 19.06.2019 and work to be followed
6. The outcome of these audits will be discussed in next IQAC meeting for necessary corrective actions and remedial steps.
7. IQAC coordinator proposed the vote of thanks and the meeting came to an end.


IQAC Coordinator


Chairperson