



KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY
(AUTONOMOUS)

**Namakkal - Trichy Main Road, Tholurpatti Post,
Thottiam Taluk, Trichy, Tamilnadu-621 215.**



Internal Quality Assurance Cell (IQAC)

Minutes of Meeting for the academic year 22-23 held on 01.04.2023 in the Board Room at 11.15 a.m.

The following members were present:

S.No	Category	Name	Designation
1.	Management	Dr.PSK.R.Periaswamy	Chairman
2.	Chairperson	Dr.R.Asokan	Principal
3.	Coordinator/Director of the IQAC	Dr.J.Yogapriya	Dean (R&D)
4.	Administrative Officers	Dr.P.Arul	Professor & COE
		Dr.D.Jagadeesh	Associate Professor & Head/ Mechanical
5.	Teachers	Dr.S.Kavipriya	Associate Professor & Head /Civil
		Dr.C.Saravanabhavan	Associate Professor & Head /CSE
		Dr.M.Dharmalingam	Professor & Head /ECE
		Dr.R.Shankar	Associate Professor & Head /EEE
		Mr.N.Premkumar	Associate Professor & Head /IT
		Dr.K. Balasubramanian	Associate Professor & Head /S&H
		Mr.T.Ashok	Associate Professor & Head /BME
		Dr.V.Gopinath	Associate Professor & Head /AGE
		Dr.K.Baskar	Associate Professor & Head /AD
		Dr.N.Karthikeyan	Coordinator /S&H
		Dr.A.Nithya	Associate Professor/Mechanical
6.	Nominees from Local Society, Students and Alumni	Dr.K.Natarajan	Librarian
		G.Rahavan	Student-III Year ECE
		M.Puviyasree	Student-IV Year CSE
7.	Nominees From Employers /Industrialists/Stakeholders	Mr.G.Karthikeyan	Asst.Engineer,NTC Logistics Pvt.Ltd,Chennai. (Alumnus from Mechanical Engg. department)
		Mr.M.William (Employer)	HR Manager, Wonjin Auto Parts India Pvt.Ltd., Chennai.
		Mr.N.Sathish Kumar (Industrialists)	Managing Director, KKP Group of Companies, Namakkal
		S.Gunasundar (Parent)	BT Assistant, Thangammal Girls Hr.Sec. School, Virudhunagar.

The Minutes of the meeting are as follows:

The meeting commenced with the opening remark of the principal about the importance of Internal Quality Assurance Cell and its functions.

1. The IQAC coordinator welcomed all the members for the Twenty Third Internal Quality Assurance Cell meeting.
2. All the IQAC members introduced themselves to others.
3. The minutes of the last meeting were reviewed.
4. The following activities had been discussed by the committee:
 - Third year classes has been commenced on 04.01.2023.
 - End Semester Practical Exams were conducted for II years from 07.01.2023 to 11.01.2023.
 - Second and Final year classes have been started on 19.01.2023.
 - End Semester Practical Exams were conducted for I years from 06.03.2023 to 10.03.2023.
 - End Semester Exams were conducted for I years from 13.03.2023 to 25.03.2023.
 - Industrial training was attended by faculty members between 20.12.2022 to 13.01.2023.
 - College and Department wise newsletter has been reviewed.
 - State level Sports meet for school students were conducted from 14.02.2023 to 20.02.2023.
 - ISO internal audit was conducted from 24.02.2023 to 27.02.2023.
 - Governing Body meeting conducted on 28.03.2023.
 - Parents Teacher Meeting was conducted for III Year students on 14.03.2023 and for II years to be on 16.03.2023.
 - Sports Day is planned to be conducted on 04.04.2023.
 - Annual day is planned to be conducted on 05.04.2023.
 - IDEATHON23 Seed Money idea evaluation round conducted on 17.03.2023.
 - Intra Department Hackathon was conducted by the Departments of CSE, IT and EEE.
 - 19 projects were submitted for national level project competition which will be conducted at Ramaiah Institute of Technology, Bangaluru on 20.04.2023.
 - All the departments were conducted Alumni meeting through online mode.
 - Organized 3rd International Conference on Smart Data Intelligence (ICSMDI-2023) from 30.03.2023 to 31.03.2023 by the department of CSE and IT.
 - 4th International Conference on Innovation in Electrical, Information and Communication Engineering (ICIEICE'23) to be conducted from 21.4.2023 to 22.4.2023 by the department of CSE, IT and AI & DS, BME, ECE and EEE.
 - 8th National Conference on Challenges and Opportunities for Mechanical Engineers (COM'23) to be conducted on 21.04.2023 by the department of Mechanical Engineering.

- 4th National Conference on Recent Advancement in Civil Engineering to be conducted on 15.04.2023 by the department of Civil Engineering.
 - Placement activities and drives to be conducted as per the schedule.
 - All the department faculty members are asked to prepare textbooks for next semester.
 - MoE IIC Calendar/MIC Driven/Celebration/Self driven activities to be conducted as per schedule.
 - All the department faculty members and students have to attend various events such as FDPs, Workshops, and Webinars in reputed Colleges and other states.
 - All the faculty members are informed to publish their articles in SCI/SCIE/Scopus Indexed journals.
 - Strategic plan & Website Updation to be followed.
 - Faculties and students are informed to follow assignment of NPTEL courses properly and ask them to pay exam fees within time.
 - All the department activities are analyzed and to be followed for next quarter as per strategic plan.
5. The outcome of these audits will be discussed in the next IQAC meeting for necessary corrective actions and remedial steps.
6. The IQAC coordinator proposed the vote of thanks and the meeting came to an end.


IQAC Coordinator


Chairperson