



KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

Namakkal-Trichy Main Road, Tholurpatti, Thottiam, Trichy, Tamilnadu-621215, India

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai,

Accredited by NBA(CSE, ECE & EEE), Accredited by NAAC with B++ Grade,

Recognized by UGC with 2(f) & 12(B) and ISO 9001:2015 Certified Institution)



9001:2015

INTERNAL QUALITY ASSURANCE CELL (IQAC)

REF: KNCET/CIRCULAR/AAA/ 20-21/03 _ENG

Date: 12.05.2021

CIRCULAR

This is to inform that our institution is going to conduct an Academic and Administrative Audit on 28.05.2021. The Academic and Administrative Audit will start with open meeting on 17.05.2021 at 9.30am in Boardroom. I request all the Auditors to attend the meeting. All the HODs and Faculty Members are asked to extend their co-operations to complete the auditing successfully.

Academic Audit Experts

S.No	Name and Designation of the External Auditor	Name and Designation of the Internal Auditor
1	Prof.K. Ayyadurai, Principal, Kongunadu Polytechnic College, Thottiam.	Dr.R.Askoan, Principal, Kongunadu College of Engineering and Technology, Thottiam


IQAC COORDINATOR

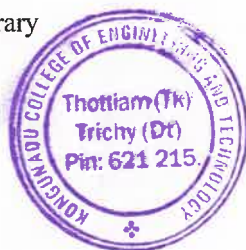

PRINCIPAL

Copy To:

- The Principal
- Dean (R&D)
- All HODs, Office, Store, Library
- AAA File
- External Auditor

Copy submitted to:

- The Chairman



PRINCIPAL
Kongunadu College of
Engineering and Technology,
Tholurpatti (Po), Thottiam (Tk),
Trichy (Dt). Pin : 621 215.

Date: 07.05.2021

Ref: KNCET/AAA/2020-21/01

To

Prof.K. Ayyadurai,
Principal,
Kongunadu Polytechnic College,
Thottiam.

Dear Sir,

Sub: Request to act as an **External Auditor**—Academic and Administrative Audit process—reg

It is mandatory to conduct the **Academic and Administrative Audit**, as part of evaluation in **NAAC Accreditation Process**, in our institution for the **Academic Year 2020-2021** on **28.05.2021**.

In view, I request you to act as an External Auditor and furnish a report for the mentioned purpose in the prescribed format.

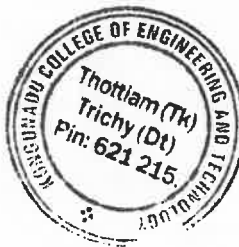
Thanking You

With regards

PRINCIPAL
Kongunadu College of
Engineering and Technology,
Tholurpatti (Po), Thottiam (Tk),
Trichy (Dt). Pin : 621 215.

*Recd
K. Ayyadurai
07/05/2021*

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic and Administrative Audit – Institute

Academic Year 2020-2021

Date: 28.05.2021

College Name : Kongunadu College of Engineering and Technology

Principal Name : Dr.R.Asokan

A. Academic Calendar

S.No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
1	Institute Level Calendar Preparedness In Line to University	Academic Calendar was prepared as per Anna University Norms	-

B. Student Admission

S.No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
2	Percentage of Student Admission	528 admission and 88 Percentage	-



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C. Faculty Profile and Faculty Development

S. No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
3	Total Number of Faculties on Roll	196 Teaching Faculty Members are available	-
4	Number of Faculties with Ph.D and pursuing Ph.D	33 Faculty Members with Ph.D and 38 Faculty Members pursuing Ph.D	-
5	Initiatives for Funded / Sponsored Projects and Consultancy Works	Totally 31 Consultancy work was carried out	-
6	Number of Papers published in UGC, Scopus, Web of Science	Totally 115 papers are published	-
7	Number of Conference Papers Published with ISBN Number	110 conference papers are published with ISBN number	-
8	Number of Patents Published	Totally 22 patents are published	-
9	Number of Faculty Awards	Totally 3 awards are received by the faculties	Faculties are motivated to get more awards.



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9001:2015

D. Infrastructure and Resources

S. No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
10	Number of Class rooms with ICT Facility	Totally 37 class room with ICT Facility	-
11	Laboratory Facility	Totally 47 labs are fully equipped and computer labs are furnished with air conditioning Facilities.	-
12	Library Facilities	Library are equipped with text books, titles, reference books, e-journals and digital library with internet facility	-
13	Number of New Books and Titles in Central Library	Totally 285 new books and 131 titles are newly added in the central library	-
14	Digital Library Utilization of E-Journals, EBooks etc.	Digital Library Utilization like E-Books, E-Journals was added in digital platform.	-
15	Stock Verification (Department and Central Library)	Verified	-
16	Website Update	College website is maintained and updates are done frequently.	-
17	Internet and Wi-Fi Facility	College has adequate internet and Wi-Fi Facilities with 100mbps speed	-



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18	Hostel Facility	Two separate hostel facilities are available for both boys and girls with Solar Water Heater, LCD TV, Laundry Plant, etc.	-
19	Language Lab with required Facility	Language lab are well equipped with computers and internet facility	-
20	Workshop Facility	Available for all students usage	-
21	Transport Facility	Totally 53 buses are available with good condition, CCTV and GPS facilities which covers Namakkal, Trichy & Karur Districts.	-
22	Sport / Gym / Yoga Center etc.	Indoor Stadium exclusively for Riffle Range, Ball Badminton, Basket Ball, Carrom, Table Tennis, Chess, Shuttle Badminton, Fencing, Boxing, Weight Lifting, Squash, Billiards and Tennis and separate GYMs for Boys and Girls.	-
23	RO and Power Supply Details	Reverse Osmosis (RO) Water Plant and 224 hours Power back up with 1120 KVA are available	-
24	Safety and Security System	Fire extinguishers and first aid boxes are available inside college blocks, hostel blocks and CCTV cameras are used for surveillance process.	-



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25	Green Initiatives, Campus Maintenance and Cleanliness	5S principle followed inside the campus, Green Environment and High-Tech Infrastructure with plastic free zone are maintained inside the campus.	-
26	Seminar / Conference Hall	Totally Four seminar halls are available with Air Conditioner, ICT and audio facilities.	-
27	Medical Care Usage	A nurse has been appointed within the college campus of timing from 11 AM to 5 .PM for the benefits of the students and for medical emergency ambulance is available inside the campus.	-

E. Governance and Administration

S.No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
28	Frequency of Meetings of all Committees and Record keeping	Academic audit committee, anti-ragging committee, Grievance and redressal cell and various committees extend the mentoring support.	-
29	Faculty and Staff Empowerment Policy	EPF, leave rules (Medical, Maternity), Group Insurance, Loan, Permission, Travel allowance incentives for faculties, fees concession for faculties' children are granted.	-



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30	Budget Allocation	The sum of Rs.444.6 lakhs was sanctioned	-
31	Budget Utilization	The sum of Rs.440.1003 lakhs was utilized.	-

F. Quality Initiatives

S.No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
32	Quality certification from National / International forum (NIRF, AISHE, NBA, NAAC, ISO, etc.)	Participated in AISHE, having ISO 9001-2015, NAAC with B, ++, NBA (CSE, ECE, EEE).	-
33	Participation in National / International events (Project Contest)	Internal Hackathon are organized every year and students are motivated to participate in Smart India Hackathon by MHRD and AICTE.	-
34	Social Activities, Programs organized by NSS / YRC	Social welfare and 01 awareness programs through NSS/YRC were conducted in and outside campus.	-

G. Student Support System and Progression

S.No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
35	Institutional Scholarship, Free Ship	Totally 1772 students benefited institutional Scholarship of Rs. 48144467 and 2502 students benefited of Rs.59001788 amount from Govt. of Tamilnadu (BC, MBC, DNC, SC, ST, SCC and First Graduate)	-



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36	Placement and Graduation Day	Every year placement and graduation day will be conducted regularly .Due to COVID 2020-2021 it was postponed.	-
37	Placement Percentage	79% of Students got offer letter.	-
38	Alumni Registration and Alumni Meet	Alumni association registration was done. Every year alumni meeting was conducted, last year it was conducted on 26.12.2020	-
39	Sports Activity	Every year Sports day will be conducted regularly. Due to COVID 2020-2021 it was postponed.	-
40	Cultural Activity	Every year Cultural day will be conducted regularly. Due to COVID 2020-2021 it was postponed	-
41	EDC Initiatives / Activities	Regularly 02 entrepreneurship programs were organized through EDC Cell.	-
42	Grievance and Redressal Mechanism	Meetings were conducted regularly and grievances were rectified.	-



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H. Industry-Academic Interaction

S.No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
43	IPR Workshop , Initiatives HR Connect, Industry Innovation	Programmes were conducted regularly	-
44	MoUs and Activeness	6 MoU's have been signed for the academic year 2020-2021, though that value added course, internship, industrial visits are carried out.	-

Name and Designation of Academic Audit Experts

: Prof. K. Ayyadurai, Principal, Kongunadu Polytechnic College, Thottiam.

INTERNAL AUDITOR

IQAC COORDINATOR

EXTERNAL AUDITOR

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