

KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

AC-25

Rev: 1

INTERNAL QUALITY ASSURANCE CELL (IQAC)

REF: KNCET/CIRCULAR/AAA/ 23-24/01 _ENG

Date: 06.05.2024

CIRCULAR

It is proposed to conduct an Academic and Administrative Audit (Institution Audit) on 08.05.2024. The audit will start with an open meeting on 08.05.2024 at 9.30 am in the Boardroom.

Herewith, I have furnished the External and Internal Auditor's details and request you to extend your cooperation and make the audit successful.

Academic Audit Experts

S.No	Name and Designation of the External Auditor	Name and Designation of the Internal Auditor
i	Dr.M.Ashok Professor, Department of Physics, National Institute of Technology, Tiruchirappalli- 620015	Dr.R.Askoan, Principal, Kongunadu College of Engineering and Technology, Thottiam, Trichy

6/5/24
IQAC COORDINATOR

Copy To:

- Dean (R&D)
- All HODs, Office, Store, Library

Copy submitted to:

- The Chairman

PRINCIPAL

PRINCIPAL

Kongunadu College of
Engineering and Technology,
Tholurpatti (Po), Thottiam (Tk),
Trichy (Dt). Pin : 621 215.



KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

Acknowledgment

Office / Department	Signature
Chairman Office	R. S. Srinivasan
Principal	S. S. Srinivasan
Dean (R&D)	
Dean (Academic & IQAC)	7/5/24
BME	7/5/24
CE	7/5/24
CSE	7/5/24
ECE	7/5/24
EEE	7/5/24
ME	7/5/24
AGE	7/5/24
AD	7/5/24
IT	7/5/24
S&H	7/5/24
COE Office	7/5/24
C2C	7/5/24
Library	7/5/24
Office	7/5/24
Purchase	7/5/24

External Auditor–Academic and Administrative Audit process– reg

HOD Agricultural Engineering <hodag@kongunadu.ac.in>
To: Ashokm@nitt.edu

Mon, May 6, 2024 at 4:52 PM

Respected Sir,

As our COE discussed over the phone, I request that you act as an external auditor for the Academic and Administrative Audit for the academic year 2023-2024 on 08.05.2024.

Herewith I have enclosed the letter from our principal for your perusal.

Kindly knowledge and confirm the same by reply mail.

Thanking You.

With warm regards,

Dr. V.Gopinath, M.E., Ph.D

Associate Professor and Head,

Department of Agricultural Engineering,

Kongunadu College of Engineering and Technology (**Autonomous**),

Trichy -621215, Tamilnadu.

Mobile :+91 8098000851

 External Auditor Request Letter.PDF
594K


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Tholurpatti (Po), Thottiam (Tk),
Trichy (Dt). Pin : 621 215.

Date: 06.05.2024

Ref: KNCET/AAA/2023-24/01

To

Dr. M. Ashok
Professor,
Department of Physics,
National Institute of Technology,
Tiruchirappalli- 620015

Dear Sir,

Sub: Request to act as an **External Auditor**–Academic and Administrative Audit process– reg

It is mandatory to conduct the **Academic and Administrative Audit**, as part of evaluation in **NAAC Accreditation Process**, in our institution for the **Academic Year 2023-2024** on **08.05.2024**.

In view, I request you to act as an External Auditor and furnish a report for the mentioned purpose in the prescribed format.

Thanking You

With regards


PRINCIPAL
Kongunadu College of
Engineering and Technology,
Tholurpatti (Po), Thottiam (Tk),
Trichy (Dt). Pin : 621 215.

External Auditor–Academic and Administrative Audit process– reg

M. Ashok <ashokm@nitt.edu>

Wed, May 8, 2024 at 11:34 AM

To: HOD Agricultural Engineering <hodag@kongunadu.ac.in>

Dear sir,

Thank you, I hereby accept to be an external auditor for academic for current academic year

With kind regards
Ashok

Quoting HOD Agricultural Engineering <hodag@kongunadu.ac.in>:

Respected Sir,

As our COE discussed over the phone, I request that you act as an external auditor for the Academic and Administrative Audit for the academic year 2023-2024 on 08.05.2024.

Herewith I have enclosed the letter from our principal for your perusal.

Kindly knowledge and confirm the same by reply mail.

Thanking You.

With warm regards,

Dr. V.Gopinath, M.E., Ph.D

Associate Professor and Head,

Department of Agricultural Engineering,

Kongunadu College of Engineering and Technology (Autonomous),

Trichy -621215. Tamilnadu.

Mobile :+91 8098000851

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Dr. M. Ashok
Professor
Department of Physics
National Institute of Technology - Tiruchirappalli
Trichy-Thanjavur National Highway 83
Trichy, 620015


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<https://www.nitt.edu/home/academics/departments/physics/Faculty/ashok/>

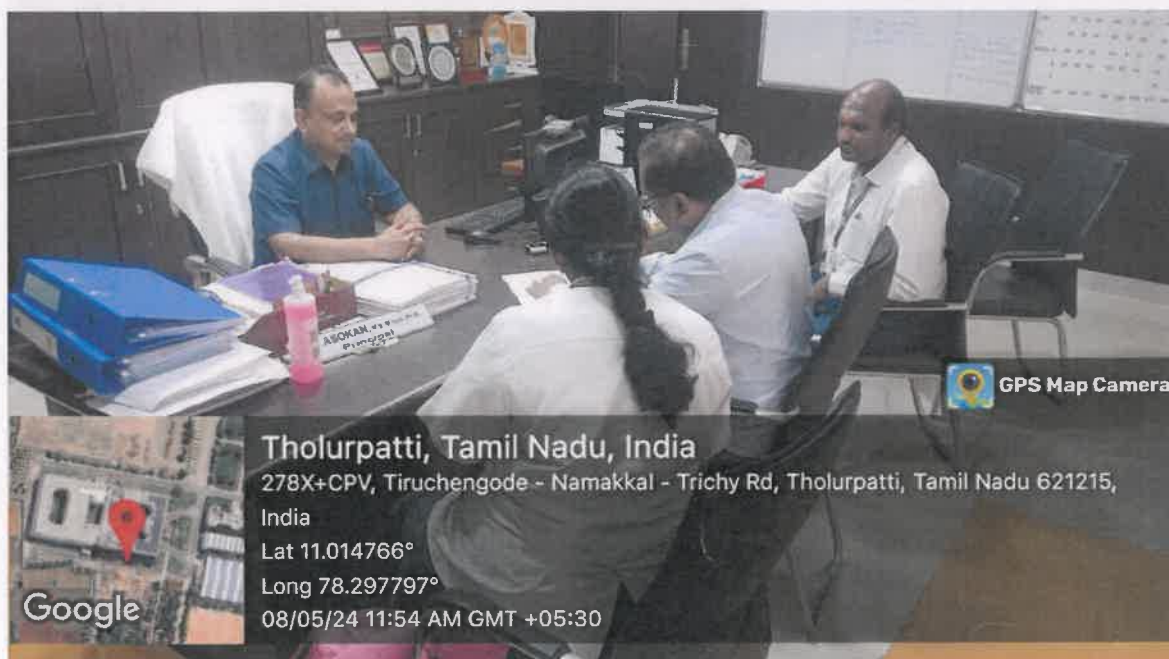


KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS)

Namakkal-Trichy Main Road, Tholurpatti, Thottiam, Trichy

(Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai, Accredited by
NBA (CSE, ECE, EEE & Mech), NAAC with B++ Grade, Recognized by UGC with 2(f) &
12(B) and ISO 9001:2015 Certified Institution)

Photos of Academic and Administrative Audit



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Academic and Administrative Audit – Institute

Academic Year 2023-2024

College Name : Kongunadu College of Engineering and Technology

Date: 08.05.2024

Principal Name : Dr.R.Asokan

A. Academic Calendar

S.No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
1	Institute Level Calendar Preparedness In Line with University	Yes, Institute calendar was in-line with Anna University.	

B. Student Admission

S.No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
2	Percentage of Student Admission	100%.	

C. Faculty Profile and Faculty Development

S. No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
3	Total Number of Faculties on Roll	189 faculties are on roll.	
4	Number of Faculties with Ph.D and pursuing Ph.D	51 faculty with Ph.D and 68 faculty pursuing PhD	remaining faculty may be encouraged to do PhD



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5	Initiatives for Funded / Sponsored Projects and Consultancy Works	Rs. 1, 13, 35720	
6	Number of Papers published in SCI, UGC, Scopus, Web of Science	107 Journal papers	
7	Number of Conference Papers Published	84 Conference papers	
8	Number of Patents Published	16	
9	Number of Faculty Awards	5 awards in Total out of which 4 awards from NPTEL awards and one from Institute of Aeronautics Astronautics and aviation.	



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D. Infrastructure and Resources

S. No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
10	Number of Class rooms with ICT Facility	59 classrooms with ICT facility.	
11	Laboratory Facility	58 labs Computer labs are equipped and furnished.	
12	Library Facilities	Equipped with relevant text books e-journals	
13	Number of New Titles and volumes in Central Library	287 new titles and 669 new Volumes were added.	
14	Digital Library Utilization of E-Journals, EBooks etc.	IEEE - 223 Journals ASTM - 9 IESTC - 1378 DELNET - 860 Journals	
15	Stock Verification (Department and Central Library)	Last year verification is done Current year yet to completed.	
16	Website Update	regularly maintained. with information	
17	Internet and Wi-Fi Facility	WIFI with 512 Mbps Speed.	



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18	Hostel Facility	Separate hostel facility for boys and girls	
19	Language Lab with required Facility	Yes, with 143 computer and software.	
20	Workshop Facility	Available	
21	Transport Facility	Available (52) with GPS to cover Namakkal, Trichy and other areas.	
22	Sport / Gym / Yoga Center etc.	Badminton, Basket ball, Table tennis etc. weight lifting and other GYM facilities for Boys and Girls.	
23	RO and Power Supply Details	Reverse osmosis water units are available with RO plant of 800 L/hr	
24	Safety and Security System	Fire extinguishers and first aid box. CCTV camera for surveillance.	Need to be maintained in a periodic manner.
25	Green Initiatives, Campus Maintenance and Cleanliness	Good plantation, plastic free zone they also follow 5S principles	
26	Seminar / Conference Hall	4 Air Condition hall with ICT facility.	



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27	Medical Care Usage	Medical facility with a supportive nursing is available.. Ambulance facility also available.	
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E. Governance and Administration

S.No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
28	Frequency of Meetings of all Committees and Record keeping	ISO Internal audit ICC on sexual harassment SC/ST Welfare committee Grievance and redressal Anti-ragging documents are presented for audit.	
29	Faculty and Staff Empowerment Policy	Incentives for SCI publication. allowing for conference registration. Seed money, leave rule, medical and maternity leave, GIS and travelling allowance and fee concession. for wards.	Seed money amount Can be increased.
30	Budget Allocation	Departmentwise fund allotment	
31	Budget Utilization	Rs 107.18 Lakhs were utilized	



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F. Quality Initiatives

S.No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
32	Quality certification from National / International forum (NIRF, AISHE, NBA, NAAC, ISO, etc.)	part of NIRF, AISHE, NAAC with B++ NBA (CSE, ECE, EEE & MECH) ISO 9001:2015	
33	Participation in National / International events (Project Contest)	360 students participated in National International project / Hackathon was 150 student won prize. Internal Hackathon also organized in every department.	
34	Social Activities, Programs organized by NSS / YRC	21 events by NSS / YRC 1 Special camp, conducted.	

G. Course Internal Mark

S.No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
35	Course file and Internal Mark verification	Internal mark auditing Completed for 2023-2024.	



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H. Student Support System and Progression

S.No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
36	Institutional Scholarship, Free Ship	1517 - Institutional Student Scholarship from the Institute. for Rs. 4,70,93,375/- 2619 students availed Government of Tamilnadu Scholarship Rs. 5,83,02,550	
37	Placement and Graduation Day	placement day planned on 13/5/2024 Graduation day as per University notification.	
38	Placement Percentage	91.6 %	
39	Alumni Registration and Alumni Meet	760 alumni joined in Alumni meet on 06/04/24 Totally 2777 alumni are member of Association.	
40	Sports Activity	Sport day held on 01/03/24 7 student award in All-India Inter University category, and 1 in national 17 in South Zone Inter University category.	
41	Cultural Activity	Cultural day was celebrated on 02/03/24 81 students performed in stage. Hostel day held on 23/3/24.	



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42	EDC Initiatives / Activities	4 Entrepreneurship program by EDC 7 Startup were started. including 3 from Alumni. also provide Internship and placement.	
43	Grievance and Redressal Mechanism	All the stakeholders are involved in a committee. grievance arise are resolved frequently.	

I. Industry-Academic Interaction

S.No	Audit Parameters	Internal Monitoring and Audit Findings	Corrective Measures
44	IPR Workshop. Initiatives HR Connect, Industry Innovation	IPR workshops - 03 HR Connect - 08 Industry Innovation - 07	
45	MoUs and Activeness	24 MoUs were active as on date. Guest lectures, Seminar, Value addde courses Industrial visit, Bos meeting and so on.	

Name and Designation of Academic Audit Experts: Dr. M. Ashok, Professor, Department of Physics, National Institute of Technology,
Tiruchirappalli- 620015

INTERNAL AUDITOR

EXTERNAL AUDITOR

IQAC COORDINATOR

PRINCIPAL
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