



REF: KNCET/CIRCULAR/ISO/ 24-25/002_ENG.

04.07.2025

CIRCULAR

It is proposed to conduct Internal Quality Audit on 21.07.25 to 23.07.25 as per our KEI - QMS ISO 9001:2015 standards. The Internal audit will start with open meeting on 21.07.25 at 10.00am in Boardroom. I request all the HODs, Auditees and ISO coordinators to attend the meeting. Herewith, I have furnished the audit Schedule. I request you to extend your cooperation and make the audit successful.

Internal Quality Audit Schedule

S.No	Department	Auditee	Auditor
1.	BME	Mr.T.Ashok	Dr.P.Prabhu (ASP/CIVIL) Mr.S.Manikandan (AP/CSE) Mr.B.Raguram (AP/ENG)
2.	CIVIL	Dr.S.Kavipriya	Dr.B.Umarani (Prof/ECE) Mr.S.HariKumar (AP/ECE) Mr.R.Sathis Kumar (AP/PHY)
3.	CSE	Dr.C.Saravanabavan	Dr.P.Elayaraja (ASP/ECE) Dr.N.Ravikumar (AP/MECH) Mrs.T.Kanagapriya (AP/PHY) Mr.J.Sophers (AP/MATHS)
4.	ECE	Dr.M.Dharmalingam	Mr.S.K.Karthikeyan (ASP/MECH) Mr.N.Jayapal (AP/ECE) Mrs.P.Valarmathi (AP/CSE) Mrs.R.Deebika (AP/EEE) Mr.G.Arunkumar (AP/ENG)
5.	EEE	Dr.R.Shankar	Mr.R.Arivazhagan (ASP/MECH) Mrs.R.Kavinila (AP/AGE) Mrs.M.Janaki (AP/PHY)
6.	MECH	Dr.D.Jagadeesh	Dr.T.Yuvaraja (ASP/ECE) Mr.S.Gowtham (AP/CIVIL) Mrs.N.Sarmila Devi (AP/AIDS) Mrs.K.Lalitha (AP/CSE) Mr.K.T.Baalasubramanian (AP/MATHS)
7.	AGE	Dr.V.Gopinath	Dr.A.Sampath (ASP/BME) Dr.S.Suresh (ASP/CHE) Mr.G.Selvakumar (AP/MECH)
8.	AIDS	Dr.K.Baskar	Dr.S.Kathiresan (ASP/CHE) Mr.N.Mukilan (AP/AGE) Mrs.A.Mohanadevi (AP/IT)
9.	IT	Dr.P.Preethi	Dr.V.Bharathi (AP/ECE) Mr.T.Muthukumar (AP/BME) Mrs.B.Subashini (AP/CHE)
10.	S&H	Dr.K. Balasubramanian Dr.N.Karthikeyan Dr.T.Vembu	Mr.R.Gopalakrishnan (AP/EEE) Dr.M.Senthilkumar (Prof/AIDS) Dr.P.Muthukumar (ASP/MECH) Mr.S.Satheeshkumar (AP/AGE) Mr.D.Dhavashankaran (AP/CIVIL) Mr.J.Karthikeyan (AP/EEE) Mr.M.Mohanraj (AP/AIDS) Mr.K.Bashkaran (AP/BME) Mrs.R.Aruna (AP/IT) Mr.M.Thangadurai (AP/CSE)
11.	COE Office	Dr.P.Arul	Dr.A.Nithya (ASP/MECH)
12.	C2C	Mr.K.Sridhar	Mr.J.Sathishkumar (AP/IT)
13.	Library	Dr.K.Natarajan	Dr.A.Nithya (ASP/MECH)
14.	Office	Mrs.S.Vasuki	Mr.K.Anguraju (AP/CSE)
15.	Purchase	Mr.S.Palanisamy	Mr.K.Anguraju (AP/CSE)
16.	MR	Dr.V.Gopinath	Mr.J.Sathishkumar (AP/IT)

V. Gopinath
4/7/25
Management Representative

[Signature]
Principal

PRINCIPAL
Kongunadu College of
Engineering and Technology,
Tholurpatti (Po), Thottiam (Tk),
Trichy (Dt). Pin - 621 015



KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY
(AUTONOMOUS)
NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

Acknowledgement

Office / Department	Signature
Chairman Office	R. Senthil
Principal	K. Suresh
Dean (Academic and IQAC)	5/7/25
Dean (R&D)	5/7/25

Department	Auditee	Auditor
BME	[Signature]	1. [Signature] 2. [Signature] 3. [Signature]
CIVIL	[Signature]	1. [Signature] 2. [Signature] 3. [Signature]
CSE	[Signature]	1. [Signature] 2. [Signature] 3. [Signature] 4. [Signature]
ECE	[Signature]	1. [Signature] 2. [Signature] 3. [Signature] 4. [Signature] 5. [Signature]
EEE	[Signature]	1. [Signature] 2. [Signature] 3. [Signature]
MECH	[Signature]	1. [Signature] 2. [Signature] 3. [Signature] 4. [Signature] 5. [Signature]
AGE	[Signature]	1. [Signature] 2. [Signature] 3. [Signature] 4. [Signature]
AIDS	[Signature]	1. [Signature] 2. [Signature] 3. [Signature]
IT	[Signature]	1. [Signature] 2. [Signature] 3. [Signature]
S&H	[Signature]	1. [Signature] 2. [Signature] 3. [Signature] 4. [Signature] 5. [Signature] 6. [Signature] 7. [Signature] 8. [Signature] 9. [Signature] 10. [Signature]
COE Office	[Signature]	[Signature]
C2C	[Signature]	[Signature]
Library	[Signature]	[Signature]
Office	[Signature]	[Signature]
Purchase	[Signature]	[Signature]
MR	[Signature]	[Signature]



KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: **BME**
Auditor: **Dr PIPRAATHU**

Auditee: **Mr. T. ASHOK**
Date: **23.7.2025**

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Department ^{file} Library to be updated	REC/AED/015
2.	Alumni file to be Rearrange and proof it properly	REC/AED/023

Auditee: **Ashtok**
Date: **23/7/25**

Auditor: **Dr PIPRAATHU**
Date: **23/07/25**

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Department library file has been updated	23/7/25
	Alumni file rearrange and the proofs are arranged properly	23/7/25

Auditor: **Dr PIPRAATHU**
Date: **24/7/25**

Auditee: **Ashtok**
Date: **24/7/25**

3. Follow Up

Auditor: **Dr PIPRAATHU**
Date: **24/7/25**

Satisfactory/Not satisfactory

MR **J. GORRUP**
Date: **25/7/25**

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NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: CIVIL

Auditor: Dr. B. UMARAN

Auditee: Dr. S. Kani Priya

Date: 21.7.25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	class Committee meeting Action ^{take up} _{no 2} ^{updated}	REC/ACD/005
2.	Employee training card. Not updated	REC/TRG/002
3.	Risk Register. not updated upto date	REC/ACD/032

Auditee:

Date: 23/7/25

Auditor:

Date: 23.7.25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Action taken report in CCM was updated	22.7.25
2.	Employee training Card was updated	22.7.25
3.	Risk register was updated	23.7.25

Auditor:

Date: 23.7.25

Auditee:

Date: 23/7/25

3. Follow Up

Satisfactory/Not satisfactory

Auditor:

Date: 23/7/25

MR:

Date: 25/7/25

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MR-03
Rev: 1

Internal quality audit report

Department: CSE

Auditor: Dr. P. Elayaraja

Auditee: C. Saravananabharani

Date: 22.7.25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1	Counselling Book PTM not updated	REC/AED/005
2	Circular file faculty sign missing	REC/AED/014
3	Seminar file /workshop Participants Count missing (Summary)	REC/AED/021

Auditee: C. Saravananabharani

Date: 22.7.25

Auditor: P. Elayaraja

Date: 22.07.25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Counselling Book updated.	24.7.25
2.	Circular file completed.	24.7.25
3.	Seminar/workshop file summary updated	24.7.25

Auditor: P. Elayaraja

Date: 24.07.25

Auditee: C. Saravananabharani

Date: 24.7.25

3. Follow Up

Satisfactory/Not satisfactory

Auditor: P. Elayaraja

Date: 24.7.25

MR

Date: 25/7/25

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MR-03
Rev: 1

Internal quality audit report

Department: Electronics and Communication Engineering
Auditor: S.K. KARTHIKEYAN

Auditee: Dr. M. Dharmalingam
Date: 23.7.2025

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Class Committee Meeting - Action taken Missing - II-A	REC/ACD/005
2	Parents Feed back Not closed with Percentage	REC/ACD/008
3	Few faculties Sign has been Missed in Circular file	REC/ACD/114
4	Bar chart details Missed in Degree Completion details	REC/ACD/031

Auditee: M. Shree
Date: 23.7.2025

Auditor: S.K. Karthikeyan
Date: 23.7.2025

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1	Class Committee Meeting - II-B - Action taken included	24.7.25
2	Parents feed back (AC-13) - closed with Percentage	24.7.25
3	In Circular file - all The faculties were Signed	24.7.25
4	Bar chart Included in Degree Completion file	25.7.25

Auditor: S.K. Karthikeyan
Date: 25.7.2025

Auditee: M. Shree
Date: 25.7.25

3. Follow Up

Satisfactory/Not satisfactory

Auditor: S.K. Karthikeyan
Date: 26.7.2025

MR: V. Gopinath
Date: 26/7/25

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MR-03
Rev: 1

Internal quality audit report

Department: Electrical and Electronics Engineering
Auditor: R. Arivazhagan

Auditee: Dr. R. Shankar
Date: 21.7.25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Improvement Attendance not kept in course file	AC 23
2.	Internship report not signed missing	-
3.	Lab equipment History card not updated in few m/c	MT 01

Auditee:
Date: 23.7.25

Auditor:
Date: 23.7.25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Improved Attendance prepared and kept in course file	AC 23
2.	Internship report now signed and completed	-
3.	History card updated	MT 01

Auditor:
Date: 23.7.25

Auditee:
Date: 23.7.25

3. Follow Up

Satisfactory/Not satisfactory

Auditor:
Date: 23.7.25

MR
Date: 25/7/25

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MR-03

Rev: 1

Internal quality audit report

Department: Mechanical
Auditor: DR. T. YUVARAJA

Auditee: DR. D. Jagadeesh
Date: 21-07-25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Course file Corrections to be completed	REC/ACD/003
2.	Class committee meeting corrections to be completed	REC/ACD/005
3.	Minutes of meeting Summary to be completed	REC/ACD/010

Auditee: Dr. D. Jagadeesh
Date: 22.07.25

Auditor: T. J. J.
Date: 22-07-25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Completed the course file corrections	23.07.25
2.	Class committee meeting corrections were completed	23.07.25
3.	Minutes of meeting Summary was completed	24.07.25

Auditor: T. J. J.
Date: 24-07-25

Auditee: Dr. D. Jagadeesh
Date: 24.07.25

3. Follow Up

☒ Satisfactory/Not satisfactory

Auditor: T. J. J.
Date: 24-07-25

MR: N. G. P. E.
Date: 25/7/25

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MR-03
Rev: 1

Internal quality audit report

Department: Agricultural Engineering
Auditor: Dr. A. Sampath

Auditee: Dr. V. Gopinath
Date: 23.07.25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	In circular file, faculty sign is missing	AC 25
2.	CCM, Action taken report is missing	AC 10
3.	For 2025 Passed out, Placement offer letter is missing	.

Auditee: V. Gopinath
Date: 23/7/25

Auditor: S
Date: 23.07.25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Circular file will be updated	24/7/25
2.	Action taken report will be updated	24/7/25
3.	Placement offer letter will be updated	24/7/25

Auditor : S
Date: 24.07.25

Auditee V. Gopinath
Date: 24/7/25

3. Follow Up

Satisfactory/Not satisfactory

Auditor S
Date: 25.07.25

MR V. Gopinath
Date: 25/7/25

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NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: AD
Auditor: Dr. N. Ramesh

Auditee: Dr. K. Baskar
Date: 24.7.25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	<u>Journal Summary sheet to be added</u>	<u>REC/ACD/024</u>
2.	<u>Internship report to be updated</u>	<u>REC/ACD/028</u>

Auditee:
Date:

Auditor: MR
Date: 24/7/25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	<u>Summary sheet updated</u>	<u>25/7/25</u>
2.	<u>Internship report updated</u>	<u>25/7/25</u>

Auditor: MR
Date: 25/7/25

Auditee
Date:

3. Follow Up

Auditor: MR ✓ Satisfactory/Not satisfactory
Date: 25/7/25

MR J. Gopinath
Date: 26/7/25

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NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: IT
Auditor: Dr. V. Bharathi

Auditee: Dr. P. Preethi
Date: 22.07.25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	End Semester results have to be updated after Revaluation results	EX-11, EX-12
2.	Class Committee meeting Proof to be updated	AC-10
3.	Workshop file to be updated for Even Semester	REC/ACD/021

Auditee: P. Preethi
Date: 22.07.2025

Auditor: J. Anny
Date: 22.7.25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	After revaluation the results are updated in file	23.07.25
2.	Class Committee meeting Problem file was added with Proof	23.07.25
3.	Workshop file updated for Even Sem	23.07.25.

Auditor Dr. V. Bharathi
Date: 23.07.25

Auditee P. Preethi
Date: 23.07.2025

3. Follow Up

Satisfactory/Not satisfactory

Auditor J. Anny
Date: 23/07/25

MR N. Gopinath
Date: 25/7/25

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NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: Science and Humanities
Auditor: R. Gopalakrishnan APLEEE

Auditee: Dr. K. Balakrishna
Date: 22/07/2025

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Department library file - Summary	REC/ACD/015
2.	Staff Publication - book to be updated	REC/ACD/025
3.	Employee training card not updated	REC/TRG/002

Auditee: [Signature]
Date: 24/7/25

Auditor: R. Gopalakrishnan
Date: 24/07/25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Department library file summary complete	23/07/25
2.	Staff Publication - book details complete	23/07/25
3.	Employee Training card, updated	24/07/25

Auditor: R. Gopalakrishnan
Date: 25/07/25

Auditee: [Signature]
Date: 25/07/25

3. Follow Up

Satisfactory/Not satisfactory

Auditor: R. Gopalakrishnan
Date: 24/07/25

MR: V. Gopalakrishnan
Date: 25/7/25

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NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03
Rev: 1

Internal quality audit report

Department: COE
Auditor: Dr. A. Nithya

Auditee: Dr. P. Anand
Date: 22.7.2025

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	NIL	-

Auditee: P. Anand
Date: 22/7/25

Auditor: Dr. A. Nithya
Date: 22/7/25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
	-	-

Auditor : Dr. A. Nithya
Date: 22/7/25

Auditee: P. Anand
Date: 22/7/25

3. Follow Up

Satisfactory/Not satisfactory

Auditor: Dr. A. Nithya
Date: 22/7/25

MR: J. G. P. R.
Date: 25/7/25

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NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: CEC
Auditor: Mr. J. Sathish Kumar

Auditee: Mr. Sridhar
Date: 22/07/2025

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Placement Recruitment file to be updated	

Auditee: [Signature]
Date: 22/07/25

Auditor: [Signature]
Date: 22/07/25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	offer letter not yet received	22/07/25

Auditor: [Signature]
Date: 23/07/25

Auditee: [Signature]
Date: 23/07/25

3. Follow Up

Satisfactory/Not satisfactory

Auditor: [Signature]
Date: 23/07/25

MR: [Signature]
Date: 23/07/25

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NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: LIBRARY

Auditor: Dr. A. Nithya

Auditee: K. Sivasubramanian

Date: 22/7/25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
<u>1</u>	<u>1</u>	<u>1</u>

Auditee: Nithya

Date: 22/07/25

Auditor: Nithya

Date: 22/7/25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
<u>1</u>	<u>1</u>	<u>1</u>

Auditor: Nithya

Date: 22/7/25

Auditee: Nithya

Date: 22/07/25

3. Follow Up

Satisfactory / ~~Not satisfactory~~

Auditor: Nithya

Date: 22/7/25

MR: J. G. R. R.

Date: 25/7/25

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NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03
Rev: 1

Internal quality audit report

Department: Office
Auditor: K. ANURAGU

Auditee: VASUKI.S
Date: 22.07.25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Missing Principal Sign in COE Attendance June Month	REC/ADM/003
2.	Missing newly joined faculty Biodata	REC/ADM/012
3.	Include July Month Invitation	REC/ADM/017

Auditee: VASUKI.S
Date: 22.07.25

Auditor: K. ANURAGU
Date: 22.07.25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Got sign from principal	23.07.25
2.	Included Biodata	23.07.25
3.	Invitation file updated	23.07.25

Auditor: K. ANURAGU - K. Anuragu
Date: 23.07.25

Auditee: VASUKI.S
Date: 23.07.25

3. Follow Up

Auditor: K. ANURAGU
Date: 23.07.25

Satisfactory/Not satisfactory

MR: J. Gopi
Date: 25/7/25

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KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: Purchase
Auditor: K. ANURAGU

Auditee: S. PALANISAMY
Date: 22.07.25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Add May and June Bills	REC/PUR/003
2.	Modify one side of bill	REC/PUR/005
3.	Include 2025 passedout student Dairy	REC/PUR/006

Auditee: S. PALANISAMY
Date: 22.07.2025

Auditor: K. ANURAGU
Date: 22.07.25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Attached May June Bill in REC/PUR/003	23.07.25
2.	Modified into single side REC/PUR/005	23.07.25
3.	Updated 2025 Batch Dairy	23.07.25

Auditor K. ANURAGU
Date: 23.07.25

Auditee S. PALANISAMY
Date: 23.07.2025

3. Follow Up

Satisfactory/Not satisfactory
Auditor K. ANURAGU
Date: 23.07.25

MR V. Gopal
Date: 25/7/25

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KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03
Rev: 1

Internal quality audit report

Department: MR
Auditor: Mr. J. JAYASHANKAR

Auditee: Dr. V. Gopinath
Date: 22/07/2025

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Internal Audit file - Department Not in order	

Auditee: J. Gopinath
Date: 22/7/25

Auditor: J. Jayashankar
Date: 22/07/25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	file updated	23/07/25

Auditor: J. Jayashankar
Date: 23/07/25

Auditee: J. Gopinath
Date: 23/7/25

3. Follow Up

Auditor: J. Jayashankar
Date: 23/07/25

Satisfactory/Not satisfactory

MR J. Gopinath
Date: 24/7/25

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KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY
(AUTONOMOUS)
NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

AC-25
Rev: 1

REF: KNCET/CIRCULAR/ISO/ 24-25/001_ENG.

06.01.2025

CIRCULAR

It is proposed to conduct Internal Quality Audit on 27.01.25 to 29.01.25 as per our KEI - QMS ISO 9001:2015 standards. The Internal audit will start with open meeting on 27.01.25 at 10.00am in Boardroom. I request all the HODs, Auditees and ISO coordinators to attend the meeting. Herewith, I have furnished the audit Schedule. I request you to extend your cooperation and make the audit successful.

Internal Quality Audit Schedule

S.No	Department	Auditee	Auditor
1.	BME	Mr.T.Ashok	Mr.S.K.Karthikeyan (ASP/MECH) Mr.N.Mukilan (AP/AGE) Mr.G.Arunkumar (AP/ENG)
2.	CIVIL	Dr.S.Kavipriya	Dr.B.Umarani (Prof/ECE) Dr.S.Suresh (ASP/CHE) Mr.K.Anguraju (AP/CSE)
3.	CSE	Dr.C.Saravanabavan	Dr.T.Yuvaraja (ASP/ECE) Dr.N.Ravikumar (AP/MECH) Mr.B.Raguram (AP/ENG) Mr.M.Sundharan (AP/AGE)
4.	ECE	Dr.M.Dharmalingam	Mr.R.Arivazhagan (ASP/MECH) Dr.M.Suganthi (AP/IT) Mr.G.Selvakumar (AP/MECH) Mr.S.Gowtham (AP/CIVIL) Mr.J.Sophers (AP/MATHS)
5.	EEE	Dr.R.Shankar	Dr.V.Bharathi (AP/ECE) Mrs.P.Valarmathi (AP/CSE) Mr.K.T.Balasubramanian (AP/MATHS)
6.	MECH	Dr.D.Jagadeesh	Dr.A.Sampath (ASP/BME) Dr.G.Saveetha (ASP/MATHS) Mrs.N.Sarmila Devi (AP/AIDS) Mrs.M.Janaki (AP/PHY) Mrs. Y.Vahidhabanu (AP/CSE)
7.	AGE	Dr.V.Gopinath	Dr.P.Prabhu (ASP/CIVIL) Mr.M.Mohanraj (AP/AIDS) Mrs.T.Kanagapriya (AP/PHY)
8.	AIDS	Dr.S.Baskar	Dr.S.Kathiresan (ASP/CHE) Mr.T.Muthukumar (AP/BME) Mr.S.HariKumar (AP/ECE)
9.	IT	Dr.K.Muthumanickam	Dr.A.Nithya (ASP/MECH) Mr.J.Karthikeyan (AP/EEE) Mrs.G.Kalaimagal (AP/CHE)
10.	S&H	Dr.K. Balasubramanian Dr.N.Karthikeyan Dr.T.Vembu	Dr.P.Elayaraja (ASP/ECE) Dr.P.Muthukumar (ASP/MECH) Mr.N.Jayapal (AP/ECE) Mr.K.Bashkaran (AP/BME) Mrs.R.Deebika (AP/EEE) Mr.S.Satheeshkumar (AP/AGE) Mrs.M.Vanitha (AP/AIDS) Mrs. K.Lalitha (AP/CSE) Mr.D.Dhavashankaran (AP/CIVIL) Mrs.R.Aruna (AP/IT)
11.	COE Office	Dr.P.Arui	Mr.R.Gopalakrishnan (AP/EEE)
12.	C2C	Mr.K.Sridhar	Mr.J.Sathishkumar (AP/IT)
13.	Library	Dr.K.Natarajan	Mr.R.Gopalakrishnan (AP/EEE)
14.	Office	Mrs.S.Vasuki	Mr.K.Karthick (AP/CSE)
15.	Purchase	Mr.S.Palanisamy	Mr.J.Sathishkumar (AP/IT)
16.	MR	Dr.V.Gopinath	Mr.K.Karthick (AP/CSE)

Management Representative

Principal

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KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY
(AUTONOMOUS)
NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

Acknowledgement

Office / Department	Signature
Chairman Office	
Principal	
Dean (Academic and IQAC)	
Dean (R&D)	

Department	Auditee	Auditor
BME		1. S. S. S. 2. M. S. 3. S. S.
CIVIL		1. B. S. 2. S. S. 3. S. S.
CSE		1. S. S. 2. M. S. 3. S. S.
ECE		1. S. S. 2. S. S. 3. S. S.
EEE		1. S. S. 2. S. S. 3. S. S.
MECH		1. S. S. 2. S. S. 3. S. S.
AGE		1. S. S. 2. S. S. 3. S. S.
AIDS		1. S. S. 2. S. S. 3. S. S.
IT		1. S. S. 2. S. S. 3. S. S.
S&H		1. S. S. 2. S. S. 3. S. S. 4. S. S. 5. S. S. 6. S. S. 7. S. S. 8. S. S. 9. S. S. 10. S. S.
COE Office		R. S. S.
C2C		
Library		R. S. S.
Office		
Purchase		
MR		



KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: Bio-Medical Engineering
Auditor: S.K. KARTHIKEYAN

Auditee: Mr. T. Ashok
Date: 27.1.25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1	Subject-Staff Sign Missing in Class Committee Meeting	REC/ACD/005
2	In Parents Feed Back Forms - Class advisor Sign Missing	REC/ACD/008
3	Few Circular Not Signed by all Staff Members	REC/ACD/014
4	HOD Sign Missing in EX-07 -for III year Report	REC/EXM/001

Auditee: Mr. T. Ashok
Date: 28.1.25

Auditor: S.K. Karthikeyan
Date: 28.1.25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1	All The Staffs are Signed in Than ccm form	28.1.25
2	Class advisor (T/r) -Signed all The forms	29.1.25
3	All The Circulars Signed by all faculties	29.1.25
4	HOD Signed The EX-07 -of III Year Report	29.1.25

Auditor: S.K. Karthikeyan
Date: 29.1.25

Auditee: Mr. T. Ashok
Date: 29.1.25

3. Follow Up

Satisfactory/Not satisfactory

Auditor: S.K. Karthikeyan
Date: 29.1.2025

MR: J. G. R. 20
Date: 30/1/25

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KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: CIVIL

Auditor: DR. B. UMARAN

Auditee: Dr. P. C. V. Prasad

Date: 27.1.25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Course file having major & minor corrections.	REC/ACD/003 (AC 23 & 24)
2.	Program - file - Industrial visit file not updated.	REC/ACD/033
3.	In class committee meeting file not having any action taken Report	REC/ACD/005

Auditee: Dr. P. C. V. Prasad
Date: 27.1.25

Auditor: Dr. B. UMARAN
Date: 27.1.25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Course file Corrections were carried out	28.1.25
2.	Consolidated report and Corrections were incorporated in Industrial visit	28.1.25
3.	Action taken proof was submitted to class committee meeting	29.1.25

Auditor: Dr. B. UMARAN
Date: 29.1.25

Auditee: Dr. P. C. V. Prasad
Date: 29.1.25

3. Follow Up

Auditor: Dr. B. UMARAN
Date: 29.1.25

Satisfactory/Not satisfactory

MR: V. G. R. Prasad
Date: 30.1.25

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KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: CSE

Auditor: Dr. T. YUVARAJA, ASP/ECE

Auditee: Dr. C. Saravananbhavan

Date: 27-01-2025

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Student Counselling Records to be completed	REC/ACD/006
2.	Course File Corrections to be completed	REC/ACD/003
3.	Staff Training Summary sheet to be completed	REC/ACD/021
4.	Event feedback to be changed	REC/TRG/004

Auditee: CSE

Date: 28.1.25

Auditor: T. Y. Raja

Date: 28-01-2025

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Students Counseling Records completed	29.1.25
	Course files correction completed	29.1.25
	Staff Training Summary Sheet completed	30.1.25
	Event feedback completed	30.1.25

Auditor: T. Y. Raja

Date: 30-01-2025

Auditee: CSE

Date: 30.1.25

3. Follow Up

Satisfactory/Not satisfactory

Auditor: T. Y. Raja

Date: 30-01-2025

MR: J. G. P. Raja

Date: 30/1/25

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KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: Electronics & communication Engineering
Auditor: R. Arivazhagan

Auditee: Dr. M. Dharmalingam
Date: 27.1.25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1	Course file correction to be completed	Rec/Acd/003
2	Employee training card Summary sheet to be completed	Rec/TRG/002
3	Student counselling record to be completed	Rec/ACD/006

Auditee: M. Dharmalingam
Date: 27/1/25

Auditor: R. Arivazhagan
Date: 27.1.25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Course file correction were completed	Rec/Acd/003
2	Employ trainig card Summary sheet were completed	Rec/TRG/002
3	Student Counslling record were compked	Rec/Acd/006

Auditor: R. Arivazhagan
Date: 29.1.25

Auditee: M. Dharmalingam
Date: 29/1/25

3. Follow Up

☒ Satisfactory/Not satisfactory

Auditor: R. Arivazhagan
Date: 29.1.25

MR: 180620
Date: 30/1/25

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KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03
Rev: 1

Internal quality audit report

Department: EEE
Auditor: D.S.V. BHARATHI

Auditee: D.S. R. Shankar
Date: 28.1.25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Alumni file registration not missing	REC/ACD/23
2.	Staff Publication summary sheet should be updated	REC/ACD/25
3.	Conference Proceedings is missing in the file for faculty Participation	REC/ACD/25.

Auditee: D.S. R. Shankar
Date: 28.01.25

Auditor: D.S.V. Bharathi
Date: 28.1.25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Alumni registration form filed	29.1.25
2.	summary sheet updated	29.1.25
3.	Proceeding filed for Conference faculty Participation	29.1.25

Auditor: D.S.V. Bharathi
Date: 29.1.25

Auditee: D.S. R. Shankar
Date: 29.01.25

3. Follow Up

Satisfactory/Not satisfactory

Auditor: D.S.V. Bharathi
Date: 29.1.25.

MR: V. Gopinath
Date: 30/1/25

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KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: *Mechanical Engineering*
Auditor: *Dr. A. Sampath*

Auditee: *Dr. D. Jagadeesh*
Date: *29/01/2025*

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	<i>Student counselling forms not in Reg. NO. wise</i>	<i>AC11</i>
2.	<i>Few corrections observed in some course files</i>	<i>AC23+AC24</i>

Auditee: *J. J. J. J. J.*
Date: *29.01.25*

Auditor: *J. J. J. J. J.*
Date: *29/01/25*

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	<i>Orderly arranged as per Reg. No.</i>	<i>30.01.2025</i>
2.	<i>Corrections incorporated in those files.</i>	<i>30.01.2025</i>

Auditor: *J. J. J. J. J.*
Date: *30/01/25*

Auditee: *J. J. J. J. J.*
Date: *30/01/25*

3. Follow Up

Satisfactory/Not satisfactory

Auditor: *J. J. J. J. J.*
Date: *30/01/25*

MR: *V. G. P. P.*
Date: *30/01/25*

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KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: AGRICULTURAL ENGG.

Auditor: DR. P. PRABHU

Auditee: DR. V. GOPINATH

Date: 27.1.25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Course file to be updated	REC/ACD/003
2.	Industrial visit files to be updated	REC/ACD/033

Auditee: V. Gopinath

Date: 28/01/25

Auditor: [Signature]

Date: 28/01/25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Course file correction will be completed	28/1/25
2.	Industrial visit file will be updated	28/1/25

Auditor: [Signature]

Date: 28/01/25

Auditee: V. Gopinath

Date: 28/01/25

3. Follow Up

Satisfactory/Not satisfactory

Auditor: [Signature]

Date: 28/01/25

MR V. Gopinath

Date: 30/1/25

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Kongunadu College of
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Tholurpatti (Po), Thottiam (Tk),
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KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: AI&DS.
Auditor: Dr.S. Kathiresan

Auditee: Dr.S. Baskar
Date: 27.01.2025

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Funding proposal -online submitted finding ^{not} file.	REC/ACD/026
2.	Cds mapping and justification mismatch	REC/ACD/003
3.	Cds evaluation process is not mention clearly	REC/ACD/003

Auditee: Dr.S. Baskar
Date: 27.01.2025

Auditor: Dr.S. Kathiresan
Date: 27.01.2025

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Took print and submitted.	29.1.25
2.	CDS mapping and justification correlated	29.1.25
3.	In innovative backup document filed.	29.1.25

Auditor Dr.S. Baskar
Date: 29.01.2025

Auditee Dr.S. Kathiresan
Date: 29.01.2025

3. Follow Up

☒ Satisfactory/Not satisfactory

Auditor Dr.S. Kathiresan
Date: 29/01/2025

MR V. G. 20
Date: 30/1/25

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(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: IT
Auditor: Dr. A. Nithya

Auditee: Dr. K. Muthumanickam
Date: 27/01/2025

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Minutes of the Meeting register to be updated	RBC/ACD/010
2.	Small corrections were there in course files	RBC/ACD/003

Auditee: Dr. K. Muthumanickam
Date: 27.1.25

Auditor: Dr. A. Nithya
Date: 27/01/2025

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Minutes of the Meeting register to be updated	29/01/25
2.	Corrections in the course files done	29/01/25

Auditor: Dr. A. Nithya
Date: 29/01/25

Auditee: Dr. K. Muthumanickam
Date: 29.1.25

3. Follow Up

Satisfactory/Not-satisfactory

Auditor: Dr. A. Nithya
Date: 29/01/25

MR V. Gopalan
Date: 30/1/25

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Tholurpatti (Po), Thottiam (Tk),
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(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: S&H
Auditor: Dr. P. Elayaraja

Auditee: Dr. K. Balasubramanian
Date: 27.01.2025

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1	Course file in ap Bean AAC sign missing	REC/ACD/017
2	CES & Samples - missing	REC/ACD/003

Auditee: Dr. K. Balasubramanian
Date: 28.1.25 [Signature]

Auditor: P. Jyoti
Date: 28.01.25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Updated the course file	29.1.25
2.	CES & Sample Completed.	29.1.25

Auditor: P. Jyoti
Date: 29.01.25

Auditee: [Signature]
Date: 29.1.25

3. Follow Up

Satisfactory / Not satisfactory

Auditor: P. Jyoti
Date: 29.01.25

MR V. Gopal
Date: 30/1/25

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KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: COE Office
Auditor: R. Gopalakrishnan

Auditee: Dr. P. Anil
Date: 28/01/2025

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Nov-Dec' 24 Result Analysis Pending	REC/EXC/001

Auditee: P. Anil
Date: 28/1/25

Auditor: R. Gopalakrishnan
Date: 28/01/25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Nov-Dec' 24 Result Analysis completed	29/01/2025

Auditor: R. Gopalakrishnan
Date: 29/01/2025

Auditee: P. Anil
Date: 29/1/25

3. Follow Up

Satisfactory/Not satisfactory

Auditor: R. Gopalakrishnan
Date: 29/1/25

MR: R. Gopalakrishnan
Date: 30/1/25

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KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: C2C
Auditor: J. Sathishkumar

Auditee: K. Sridhar
Date: 28/01/25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Placement Recruitment details - IPOI not updated	DEC/TRG/008

Auditee: [Signature]
Date: 28/01/25

Auditor: [Signature]
Date: 28/01/25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1	Will be updated once they received the final selected list	29/01/25

Auditor: [Signature]
Date: 29/01/25

Auditee: [Signature]
Date: 29/01/25

3. Follow Up

Satisfactory/Not satisfactory

Auditor: [Signature]
Date: 29/01/25

MR V. G. [Signature]
Date: 30/1/25

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KONGUNADU COLLEGE OF ENGINEERING AND TECHNOLOGY

(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: Library
Auditor: R. Gopalakrishnan

Auditee: Dr. K. Natarajan
Date: 28/01/2025

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	REC/LIB/015 - Question Bank Register	REC/LIB/015

Auditee: V. K. Ramesh
Date: 28/01/25

Auditor: R. Gopalakrishnan
Date: 28/01/25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Question Bank Register completed	29/01/25

Auditor: R. Gopalakrishnan
Date: 28/01/25

Auditee: V. K. Ramesh
Date: 29/01/25

3. Follow Up

Satisfactory/Not satisfactory

Auditor: R. Gopalakrishnan
Date: 29/01/25

MR V. K. Ramesh
Date: 30/01/25

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(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: OFFICE
Auditor: R. Karthick

Auditee: Vasuki. S
Date: 27.01.2025

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Admission Register Student's Entry Pending	REC/ADM/105

Auditee: S. Ravi
Date: 27/1/25

Auditor: R. Karthick
Date: 27/1/25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1.	Admission Register Completed.	28/1/2025

Auditor: R. Karthick
Date: 28/1/25

Auditee: S. Ravi
Date: 28/1/25

3. Follow Up

Satisfactory/Not satisfactory

Auditor: R. Karthick
Date: 28/1/25

MR V. Karthick
Date: 28/1/25

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(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: Purchase
Auditor: J. SATHISHKUMAR

Auditee: Mr. S. Palanisamy
Date: 28/01/25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
1.	Material Receipt Notes - Purchase Order not updated	REC/PUR/002
2	Register for provisionally approved Vendors - Vendor List Not updated	REC/PUR/004

Auditee: S. Palanisamy
Date: 28/01/25

Auditor: J. Sathishkumar
Date: 28/01/25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
1	Purchase Order updated up to 15 Jan 2025	29/01/25
2.	Vendor List updated	29/01/25

Auditor: J. Sathishkumar
Date: 29/01/25

Auditee: S. Palanisamy
Date: 29/01/25

3. Follow Up

Satisfactory/Not satisfactory

Auditor: J. Sathishkumar
Date: 29/01/25

MR: V. Gopinath
Date: 29/01/25

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(AUTONOMOUS)

NAMAKKAL- TRICHY MAIN ROAD, THOTTIAM, TRICHY

MR-03

Rev: 1

Internal quality audit report

Department: MR
Auditor: K. KARETHICK, APICAE

Auditee: Dr. V. GOPINATH
Date: 28/1/25

1. Audit (Attach overleaf, if space is insufficient)

No	Non Conformities	ISO 9001 Clause/KEI * Doc code
<u>1.</u>	<u>NIL</u>	<u>—</u>

Auditee: 1
Date:

Auditor: [Signature]
Date: 28/1/25

2. Corrective Actions (Attach overleaf, if space is insufficient)

No	Non Conformities	Date
<u>1.</u>	<u>NIL</u>	<u>—</u>

Auditor: [Signature]
Date: 28/1/25

Auditee
Date:

3. Follow Up

✓
Satisfactory/Not satisfactory

Auditor: [Signature]
Date: 28/1/25

MR: [Signature]
Date: 28/1/25

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